

Privacy Policy

This privacy policy ("policy") will help you understand how St. Xavier's School, Sector 1C, Bokaro Steel City, Jharkand ("us", "we", "our") uses and protects the data you provide to us when you visit and use <http://www.xaviersbokaro.com> ("website", "service").

We reserve the right to change this policy at any given time, of which you will be promptly updated. If you want to make sure that you are up to date with the latest changes, we advise you to frequently visit this page.

What User Data We Collect?

When you visit the website, we may collect the following data:

- Your IP address.
- Your contact information and email address.
- Other information such as details related student for admission, issues etc.
- Data profile regarding your online behavior on our website.

Why We Collect Your Data?

We are collecting your data for several reasons:

- To better understand your needs.
- To improve our services and products.
- To keep you informed via emails the information we think you will need while transacting with school.
- To customize our website according to your online behavior and preferences.

Safeguarding and Securing the Data

St. Xavier's School, is committed to securing your data and keeping it confidential. St. Xavier's has done all in its power to prevent data theft, unauthorized access, and disclosure by implementing the latest technologies and software, which help us safeguard all the information we collect online.

Our Cookie Policy

Once you agree to allow our website to use cookies, you also agree to use the data it collects regarding your online behaviour (analyze web traffic, web pages you spend the most time on, and websites you visit).

The data we collect by using cookies is used to customize our website to your needs. After we use the data for statistical analysis, the data is completely removed from our systems.

Please note that cookies don't allow us to gain control of your computer in any way. They are strictly used to monitor which pages you find useful and which you do not so that we can provide a better experience for you.

If you want to disable cookies, you can do it by accessing the settings of your internet browser. (Provide links for cookie settings for major internet browsers).

Links to Other Websites

Our website contains links that lead to other websites. If you click on these links St. Xavier's School, Bokaro is not held responsible for your data and privacy protection. Visiting those websites is not governed by this privacy policy agreement. Make sure to read the privacy policy documentation of the website you go to from our website.

Restricting the Collection of your Personal Data

St. Xavier's School, will not lease, sell or distribute your personal information to any third parties unless we have your permission. We might do so if the law forces us. Your personal information will be used when we need to send you promotional materials if you agree to this privacy policy.

Terms and Conditions for Online Fee Submission

- Online transaction charges are not part of the Fee. The following transaction charges shall be applicable:

Net Banking / Credit Cards / Debit Cards: **As applicable as per Government Prevailing Regulations**

- **All Fee rules as given in the diary update published at <https://www.xaviersbokaro.com/schooldairy>**

- The Fee deposited through Credit Card/Debit Card/Net Banking will normally reach the St. Xavier's School, Bokaro accounts within 1-3 working days. It is the sole responsibility of the candidate to ensure that fee is deposited well in time. St. Xavier's School, Bokaro shall not be responsible for any not settled fee payment due for any reason. St. Xavier's School, Bokaro also shall not be responsible, if the payment is refused or declined by the credit/debit card supplier for any reason.

- St. Xavier's School, Bokaro, does not warranty the availability of online Fee Payment System every time. St. Xavier's School, Bokaro will not be responsible for fine exemption if the last day student fee transition fails. We strongly advise that submits the fee through Offline or Online Payment System before the last fee day comes.

Refund / Cancellation Policy

Technical issue

In case of any technical issue due to which the payment gets deducted from the payer's account and does not show in our official ERP but the payment gateway service clearly mentions the confirmed settlement thereafter the School's account receives the payment. We manually submit the payment in our ERP. It should take 15-20 working days for the payment to be credited in School's account and be made visible in students fee dues.

Multiple Payments Case

If double payment happens and the payment gateway service clearly mentions it, the school will refund the payment after the School's account receives payment. Which should take 15-20 working days for the reversal of payment or we can adjust the amount to the next month fee based on Payers request.

Other Payments Case

In all other cases where there is a discrepancy in the fee paid, the parent has to directly contact the School and the School's decision would be final.

Contact Address

Accounts Department

St. Xavier's School, Sector 1C, Bokaro Steel City - 827001, Jharkand

You may contact accounts@xaviersbokaro.com.

You will receive a suitable reply within 72 working hours.

Dream Team Technologies Pvt.Ltd. is an ERP provider for the St. Xavier's School, Bokaro and PayTm is the payment gateway provider for online fee payment.

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